

CHILD ABUSE, STATE, AND FBI FINGERPRINT INSTRUCTIONS

Enclosed, please find the Live Scan Application Form needed to obtain Child Abuse, State Criminal, and FBI fingerprint clearances through the Department of Justice. These clearances are a crucial part of the Home Study process. Please complete the middle section, which starts with "Name of Applicant." Fill out all requested information. Each applicant needs three copies of the completed Live Scan form. To make an appointment, call the following number and ask for the closest Live Scan Fingerprinting site to your residence or work. **Fingerprinting clearance can take up to 30 days or more, so please plan accordingly and process as soon as possible.**

1-800-315-4507

You can also obtain a list of closest Live Scan Facilities at the following website:

<http://ag.ca.gov/fingerprints/publications/contact.php>

Please have the ORI # available when making an appointment. It is located on the top left corner of each application.

Please return a copy of each Live Scan application to Adopt International as soon as possible. We will be unable to obtain clearances without them, possibly resulting in you having to be re-printed!!

For applicants with **any history of arrest or detainment**, the fingerprinting process is different. Please contact us to obtain the Live Scan forms for your background clearance.